

## EHS Supplier Assessment Checklist

American Chemistry Council - EHS Supplier Self-Assessment

### Section A - General

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1. Is your company a member or partner of American Chemistry Council, CCPA, SOCMA or another domestic or international organization committed to Responsible Care®? Yes  No

If Yes, please identify the organization below. Responses to Sections B and C are optional. Please complete Section D.

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(Organization Name)

If No, please respond to all questions.

2. Please identify as a contact the person(s) responsible for completion of the questionnaire:

(Name of Person ) \_\_\_\_\_ (Name of Person) \_\_\_\_\_

(Title) \_\_\_\_\_ (Title) \_\_\_\_\_

(Company Name) \_\_\_\_\_ (Company Name) \_\_\_\_\_

(Telephone) \_\_\_\_\_ ( Telephone) \_\_\_\_\_

(Date) \_\_\_\_\_ (Date) \_\_\_\_\_

(Signature) \_\_\_\_\_ (Signature) \_\_\_\_\_

### Section B - Safety, Health and Environment

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3. Is your company a member of another organization that practices similar principles of good product stewardship? If Yes, please identify the organization below and attach a copy of their guiding principles.  
Yes  No

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(Organization Name)

4. Does your company have a written safety, health and environment (SH&E) policy, guiding principles or other document?      Yes  No

5. Are there specific people with the responsibility to manage SH&E efforts?

Yes  No

If Yes, please give name(s) & title(s) as a contact:

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(Name & Title)

(Name & Title)

6. Do you have a system in place that measures the progress of your SH&E efforts? Yes  No

7. Do you have a process for the development of information on potential hazards and risks associated with the manufacture and use of your products? Yes  No

8. Do you conduct a formal, documented SH&E review of each product prior to

approving for commercialization?

Yes  No

9. Do you have a process to survey or audit the following for their commitment to the principles of product stewardship?

a) Contract Manufacturers Yes  No  N/A

b) Suppliers Yes  No

c) Distributors Yes  No  N/A

d) Customers Yes  No

10. Do you have SH&E training programs in place for all employees based on job function? Yes  No

11. Do you have a process in place to communicate hazard/risk information to:

a) Employees? Yes  No

b) Customers? Yes  No

c) Communities near your facility? Yes  No

12. Do you have written procedures to manage the following:

Chemical hazards and exposures? Yes  No

Emergency response? Yes  No

Chemical handling and disposal? Yes  No

Standard operating procedures? Yes  No

Worker protection? Yes  No

Chemical and product storage? Yes  No

New or modified products? Yes  No

New or modified processes? Yes  No

13. Do you have a process to audit for compliance with these procedures? Yes  No
14. Do you have written procedures to ensure compliance with applicable SH&E laws and regulations? Yes  No

### Section C - Action Requested

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15. Do you have any follow up actions to address any practices identified in this questionnaire? Yes  No
16. Has a follow up review date been scheduled to confirm the identified actions will be completed? Yes  No

Any comments?

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### Section D - Mutual Assistance

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17. Is there any additional information about your company's commitment to product stewardship that you wish to describe? Yes  No

If Yes, please describe:

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18. Is there anything which we can do to assist you with implementation of your product stewardship program? Yes  No

If Yes, please describe and identify a contact person:

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Please return original document to:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

Thank you for your cooperation.